**SAYBROOK UNIVERSITY**

**COLLEGE OF INTEGRATED MEDICINE AND HEALTH SCIENCES**

**Individually Mentored Course Form**

The purpose of this form is to request a faculty member to supervise an individually mentored research course.

An individually mentored course is a course in which a faculty member and student work one-on-one or in a small group. Students will be working independently while also consulting with their approved dissertation methodologist or chairperson. All assignments must be submitted in the Canvas course to receive feedback and grades.

For MBM 5555 Pilot Study or MBM 9011 Methodological Critique, the student should work with the faculty member who will serve as the methodologist on their future dissertation committee.

For MBM 9021 Literature Review, the student should work with the faculty member who will serve as the dissertation chair.

**Instructions to Student**

This form must remain a Word document. Fill out the form and request e-signatures from your proposed dissertation chair and methodologist. When the signatures are secured, email the document to your department chair for the first approval.

|  |  |
| --- | --- |
|  | **Complete Below** |
| **Name** |  |
| **Email** |  |
| **Dissertation Research Topic** |  |
| **Methodology** |  |
| **Proposed Dissertation Chair** |  |
| **Proposed Dissertation Methodologist** |  |

|  |  |
| --- | --- |
| **Select: Double Click on the Box** | **Select: Double Click on the Box** |
| **MBM 5555 Pilot Study** | **Fall A/B – 15 weeks** |
| **MBM 9011 Methodological Critique** | **Spring A/B – 15 weeks** |
| **MBM 9021 Literature Review** | **Summer – 12 weeks** |

|  |  |
| --- | --- |
|  | **Complete Below** |
| **Name of Faculty Overseeing the Course** |  |
| **Saybrook Email** |  |
| **Role on Committee** |  |

**Instructions to Faculty**

When the student completes all course work, they will complete the Petition to Form Committee which officially forms the dissertation committee prior to entering the doctoral proposal course. This form constitutes an agreement to work with the student in the pilot study, methodological critique, or literature review courses with the intention that the faculty members will also serve in the dissertation committee.

By endorsing below with by typing name, role, and date, you are acknowledging your willingness to serve in the stated position as an instructor of the individually mentored course and to serve on the dissertation committee.

|  |  |  |
| --- | --- | --- |
| **Type Name as Signature** | **Role** | **Date** |
|  |  |  |
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**Approvals**

The department chair will sign off and receive a second approval from the director of research. After the second approval, the form will be sent to the department chair, registrar, student, dissertation chair, and methodologist.

**Department Chair Signature and Date:**

**Department of Research Signature and Date:**