Use the following checklists to revise the content of your paper. Remember that during revision, the focus is on content organization and flow. There is a separate checklist for editing grammar and APA formatting available on the Center for Writing and Academic Success [website](https://community.saybrook.edu/writingcenter/). If you have not made use of our other resources, check out our [*Writing Tips & Tools*](https://community.saybrook.edu/writingcenter/Pages/Writing-Tips-%26-Tools.aspx) page.

|  |  |  |  |
| --- | --- | --- | --- |
| **Importance or Significance of Topic**  | **Yes** | **No** | **Notes** |
| 1. Is it clear to the reader why your topic is important and how it is relevant to your field?
 |  |  |  |
| 1. Is there evidence that demonstrates or justifies the topic’s significance or importance?
 |  |  |  |
| 1. Does the topic present a fresh perspective or identify a gap in the literature?
 |  |  |  |
| 1. Is the topic timely?
 |  |  |  |
| 1. Do you articulate the purpose of your paper?
 |  |  |  |
| 1. Does your title adequately describe your paper’s topic and purpose?
 |  |  |  |
| 1. Having answered these questions, do any changes need to be made to your topic and/or purpose?
 |  |  |  |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Organization and Coherence** | **APA Manual** **(7th ed.)**  | **Yes** | **No** | **Notes** |
| 1. Does your paper have a clear organizational structure? Does each paragraph flow into the next one in a logical way?
 | Section 4.1; 2.26-2.28 |  |  |  |
| 1. Is your tone neutral throughout the paper? Have you identified who your audience is and used the appropriate tone in your paper?
 | Section 4.7 |  |  |  |
| 1. Have you presented the information in a fair and balanced way?
 |  |  |  |  |
| 1. Does your introduction describe the purpose statement and general structure of the paper?
 |  |  |  |  |
| 1. Does the introduction state the scope of the literature and what will and will not be covered, if it is appropriate to mention?
 |  |  |  |  |
| 1. Is the path of your argument made clear throughout the paper?
 |  |  |  |  |
| 1. As you review each section, does the content flow logically from one paragraph to the next? Does every sentence in each paragraph flow logically into the next?
 | Section 4.1 |  |  |  |
| 1. Do all the sections of the paper connect back to the purpose, thesis statement, or research question?
 |  |  |  |  |
| 1. Have you use transitional devices (between sentences, paragraphs, sections, and ideas) to improve the coherence of the paper? When you switch to a new idea or sub-topic, is it easy for the reader to follow? Do the transitions connect the ideas to each other and back to the purpose or thesis statement?
 | Section 4.2[Click here](https://owl.purdue.edu/owl/general_writing/mechanics/transitions_and_transitional_devices/transitional_devices.html) for more information on transitional devices. |  |  |  |
| 1. Does every paragraph have a separate central idea with its own topic sentence, supporting points, and conclusion sentence that relates to the thesis statement or purpose of the paper?
 |  |  |  |  |
| 1. Have you eliminated repetition and redundancies?
 | Sections 4.4-4.5 |  |  |  |
| 1. Does each cited study correspond with a specific part of your topic and outline?
 |  |  |  |  |
| 1. Do you need delete citations to any studies because you have found they do not relate to the path of the argument?
 |  |  |  |  |
| 1. Does your conclusion provide closure for the reader? Does your conclusion refer to the line of argumentation you specified in the introduction?
 |  |  |  |  |